

The City of Edinburgh Council

May 2015 to October 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	25-06-15	Elsie Inglis (1864-1917) – Motion by Councillor Rose (Agenda of 25 June 2015)	Given current World War 1 commemorations, and in particular the opportunity arising from the 100 th anniversary of her death, calls for a report to the October meeting of council outlining moves to commemorate her work and life and opportunities for a statue in Edinburgh's High Street or elsewhere.	Executive Director, City Strategy and Economy	August 2016	Culture and Sport Committee 23 August 2016	Recommended for Closure
2	20-08-15	Future Investment in the School Estate – Wave 4	To note that a report would be brought back to the Council on the outcome of this process, together with the proposed approach to prioritisation, at a later date.	Executive Director of Communities and Families	October 2016		There will be a brief update on Wave 4 in the overarching Vision for Life Long Learning

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							report to Education, Children and Families Committee in December 2016. Once the feasibility studies are complete a full report on the outcomes will be presented to full Council.
3	19-11-15	Edinburgh Tram Extension - Next Steps	1) To continue consideration of the commencement of all Stage 1 activities as set out in the OBC, including the commencement of procurement processes for external support (project management, commercial, legal	Executive Director of Place	Spring 2017		Paper brought forward to Council in December 2015 setting out proposed way forward. Council agreed to commence with Stage 1 activities and for Officers to report back to full Council in Spring

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			<p>and technical) and site investigation until the next Council Meeting on Thursday 10th December 2015.</p> <p>2) To continue the proposal to delegate authority to the Chief Executive or such other officer to whom the Chief Executive may sub-delegate to award the external support contracts and site investigation contract(s), subject to:</p> <p>a) consultation with the Convener of the Finance and Resources</p>	Executive Director of Place			2017.

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			<p>Committee; and b) the summary of the procurement processes being reported at the end of Stage 1. until the next Council Meeting on Thursday 10th December 2015. 3) To continue the proposal that, at the conclusion of Stage 1, the project financials would be further refined to take account of the new Government guidance on Local Authority borrowing, taxation advice and any revision in assumptions, particularly patronage and capital costs until</p>	Executive Director of Place			

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			<p>the next Council Meeting on Thursday 10th December 2015.</p> <p>4) To continue the proposal that a report will be brought back to Council at the end of Stage 1 recommending a way forward until the next Council Meeting on Thursday 10th December 2015.</p> <p>5) To defer a decision on the implementation of any high level governance structure, as set out in the OBC, until additional information was forthcoming at the</p>				

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	19.12.15	Edinburgh Tram Extension - Next Steps	<p>December meeting of Council.</p> <p>6) To note that legal advice was being sought on the Council's options to acquire the remaining 67 plots of land for Phase 1b and the options would be reported to Council in December 2015.</p> <p>To note that a report would be brought back to Council in Spring/Summer 2017 recommending a way forward.</p>	Executive Director of Place	Spring 2017		
4	19-11-15	St James Quarter - Update on Progress	To delegate authority to the Chief Executive to take forward the potential development site at Picardy Place to the open market, to engage marketing agents to	Executive Director of Place	May 2017		Advice regarding the timing for the marketing and disposal of the site will be sought during the construction

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			<p>provide a full marketing campaign and to seek tenders in order to secure best value for the site's disposal. A report on the offers received would be brought back to Council for a decision on disposal and would also consider:-</p> <ul style="list-style-type: none"> i) is this Common Good land; ii) the traffic implications of developing this site on wider traffic movements across the east of the City at this key traffic node; and iii) what the impact on active travel and place making would be if the site were released for development. 				<p>phase of St James. A report will be brought back to the Council in accordance with the recommendations of the report of 19 November 2015. A further update will be provided in May 2017.</p>

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5	19-11-15	Meantime Use of Vacant Properties – Motion By Councillor Corbett Agenda of 19 November 2015	Instructs a report to Corporate Policy and Strategy Committee within 3 cycles on the options for embedding meantime use as a routine option for long term empty property	Executive Director of City Strategy and Economy Now with the Acting Executive Director of Resources	August 2016	6 September 2016 Corporate Policy and Strategy Committee	Recommended for Closure
6	10-12-15	Executive Management Structure	To agree the revised Organisational Structure as detailed in Appendix 1 to the report by the Chief Executive subject to a further review by Council within one year to consider whether the role of Deputy Chief Executive should be reinstated.	Chief Executive	December 2016		
7	10-12-15	Formal Collaboration Proposal for Edinburgh, Lothians, Borders and Fife Councils	1) To report back to Council in 6 months. (to include the wider issues referred to in the outstanding action.)	Chief Executive	June 2016		

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			2) To ask the Chief Executive to report on progress of any shared service proposals at the next full Council meeting, or an appropriate Committee, in order that elected members can monitor and accelerate progress where necessary.	Chief Executive	February 2016		Shadow Joint Committee – Roads Services – now meeting
8	10-03-16	Energy for Edinburgh	To note that a further report would be submitted to Council on progress within six months.	Executive Director of Place	September 2016	22 September 2016	Recommended for Closure
9	10-03-16	Funding Package Proposal for a New Meadowbank	To note that the outcome of the tender exercise, analysis of the expenditure and income cash flow, and revised estimates of total project cost would be	Acting Executive Director of Communities and Families	Ongoing		

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			reported to the Council, at which point the final funding package would be confirmed and a contribution from the Capital Investment Programme would be requested				
10	28-04-16	Appointments to Outside Organisations	1) To agree, in principle, to the appointment of Councillor Cardownie as a Trustee of the Ken Buchanan MBE Foundation on an interim basis subject to a further report being submitted to a future meeting of the Council once the Foundation had been formally constituted as an organisation.	Chief Executive	Ongoing		In June 2016 a report to Council gave advice to elected members on unincorporated associations and other organisations. It confirmed that where the organisation was a trust that had elected members as trustees, further work would be required to be

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			<p>2) That the further report requested include information on whether it was appropriate for the Council to appoint members:</p> <p>i) to unincorporated organisations or organisations in an advisory capacity only; and</p> <p>ii) to the Ken Buchanan MBE Foundation once it was formally constituted.</p>	Chief Executive			commissioned to ascertain the potential liabilities for the elected member and the Council. This work would be carried out as part of the Review into Outside Bodies to be carried out before the Local Government Elections in May 2017.
11	02-06-16	Common Good Asset Register	1) To note that further reports would be brought to Committee once Scottish Ministers	Acting Executive Director of Resources	March 2017		Government advice is expected in January 2017

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			<p>guidance on common good registers had been issued and to consider the implications arising from compliance with the Land Registration (Scotland) Act 2012.</p> <p>2) To note that the Council Leader was to write to COSLA requesting that Common Good would be put on a future agenda and note that the report made no reference to this and request a further report to be brought to Council in one cycle to</p>	Acting Executive Director of Resources	30 June 2016	30 June 2016	Recommended for Closure

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			provide an update on the matters previously instructed by Committee and on which the above report was silent.				
12	30-06-16	Report of Pre-Determination Hearing - South East Wedge Site, Old Dalkeith Road, Edinburgh	To continue consideration of the application to a future meeting for further discussions to take place between the Council and the developers.	Executive Director of Place			Recommended for Closure - This Planning application has been withdrawn so no further action is required.
13	30-06-16	EU Referendum – Emergency Motion by Councillor Corbett	To call for a report to go to the Corporate, Policy and Strategy Committee – in two cycles – outlining the potential implications for the Council, of the UK leaving the European Union		Ongoing		Corporate Policy and Strategy Committee on 4 October 2016 established a Member/Officer Working Group to co-ordinate Council and Partner Responses.

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14	25-08-16	Governance - Operational Governance Framework Annual Review 2016	To note that the Scheme of Delegation had been reviewed in February 2016 to take into account the revised council management structure and that further work was required to identify necessary updates or legislative changes and an additional report would be presented to a future Council meeting.	Chief Executive	February 2017		The Scheme of Delegation would be reviewed and submitted to the Council in February 2017.
15	27-10-16	The City of Edinburgh (Electoral Arrangements) Order 2016	To note that following consultation with elected members a revised arrangement of polling districts and places would be presented to Council for approval in November 2016	Chief Executive	November 2016	November 2016	Recommended for Closure